

Norfolk Regional Local Human Rights Committee Minutes

Date of Meeting: January 27, 2014

***Denotes attendance at this meeting**

Committee Members: Lynette Askew- Chair*
Louise Packer- Vice-Chair*
Lisa Lockwood- Secretary*

Office of Human Rights: Hillary Zaneveld, Office of Human Rights

Other Attendees: Ms. Marietta Cottingham, State Human Rights Committee

Program Affiliates:

- Affinity Healthcare Group, LLC
- Alliance of Community Provisions
- Brighton Gardens
- E.R. Lighthouse
- Family and Youth Foundations Counseling Services
- Giving Hearts, LLC/Independent Hands
- Greater Williamsburg Residential Facility and Peaceful Solutions Counseling Services
- J. Emaunel LLC
- Jerolin Management
- New Beginnings Home Care
- Positive Pathways
- Progressive Counseling Services
- Rest Haven Homes
- Ultimate Care Services
- Virginia Baptist Children's Home and Family Services (d.b.a. HopeTree)

I. Call to Order: - Ms. Askew called the meeting to order at 7:00 pm at the Pretlow Library.

II. Review and Approval of Minutes: Ms. Lockwood motioned for the minutes to be approved with changes and Ms. Packer seconded.

III. Public Comment: There was no public comment.

IV. Advocate Report:

Ms. Zaneveld distributed and reviewed a memo from the State Human Rights Committee reviewing the revised documents for completing Quarterly and Annual Human Rights reports which went into effect on January 1, 2014.

Ms. Zaneveld reviewed with the affiliates that there are currently two vacancies/openings on the Norfolk LHRC for the consumer position. Consumer positions can be filled by individuals who have received services over the past 5

years or are currently receiving services. These are state mandated positions and if the vacancies are not filled for 6 months or longer then the State Human Rights Committee can decide to dismantle this LHRC which would put all providers out of compliance. The providers would then have to find another LHRC to affiliate with. Ms. Zaneveld also announced that per Mr. Daye the Norfolk LHRC would not

V. Old Business: Nothing to report.

VI. New Business

Ms. Marietta Cottingham distributed and reviewed a memo from the State Human Rights Committee stating that the Norfolk LHRC has had one consumer vacancy since 4/29/13 and another consumer vacancy since 7/1/13. She reviewed that it is the responsibility of the providers to recruit to fill these vacancies. If an LHRC has operated for 12 months without a mandated member the SHRC will consider dismantling the committee which would result in the affiliates receiving a licensing citation.

VII. Standing Reports:

Name of Program: Affinity Healthcare Group, LLC

Genevieve King presented the Quarterly and Annual reports for Affinity Healthcare Group, LLC. Please see the attached Quarterly and Annual Reports for further information.

Name of Program: Alliance of Community Provisions

Gwen Proctor presented the Quarterly and Annual reports for Alliance of Community Provisions. Please see the attached Quarterly and Annual Report for further information.

Name of Program: Brighton Gardens, LLC.

Tijuana Bell presented the Quarterly and Annual Report for residential and day support services from Brighton Gardens. Please see the attached Quarterly and Annual Report for further information. Brighton Gardens also added two new locations.

Name of Program: E.R. Lighthouse

Kevin Weaver presented the Quarterly and Annual reports for E.R. Lighthouse. Please see the attached Quarterly and Annual Report for further information.

Name of Program: Family and Youth Foundations Counseling Services

Angela Perry presented the Quarter and Annual reports for Family and Youth Foundations Counseling Services. Please see the attached Quarterly and Annual Report for further information.

Family and Youth Foundations informed the LHRC that they had an office relocation to 3001 W. Mercury Blvd, Hampton, VA. They also have a new location at 201 Bulifants Blvd., Suite A, Williamsburg, VA.

Name of Program: Giving Hearts, LLC/Independent Hands

Alice Robinson presented the Quarterly and Annual reports for Giving Hearts, LLC and Independent Hands. Please see the attached Quarterly and Annual Report for further information.

Name of Program: Greater Williamsburg Residential Facility and Peaceful Solutions Counseling Services

Anita Gonzalez presented the Quarterly and Annual reports for Great Williamsburg Facility and Peaceful Solutions Counseling Services. Please see Quarterly and Annual Reports for further information.

Name of Program: Jerolin Management Services, LLC

Jenell Mines presented the Quarterly and Annual reports for Jerolin Management. Please see Quarterly and Annual Reports for further information.

Name of Program: J. Emanuel, LLC

Alfreda Stallion presented the Quarterly and Annual reports for J. Emanuel LLC. Please see Quarterly and Annual Report for further information.

Name of Program: New Beginnings Home Care

Nyla Smith presented the Quarterly and Annual reports for New Beginnings Home Care. Please see the attached Quarterly and Annual Report for further information.

Name of Program: Positive Pathways

Delisha Williams presented the Quarterly and Annual reports for Positive Pathways. Please see the attached Quarterly and Annual Report for further information.

Name of Program: Progressive Counseling Services, LLC

Doretha Selby-Diggs presented the Quarterly and Annual reports for mental health support services. Please see the attached Quarterly and Annual Report for further information.

Name of Program: Rest Haven Homes

No representative from Rest Haven Homes present at the meeting.

Name of Program: Ultimate Care Services

LaBarbara Majette presented the Quarterly and Annual reports for Ultimate Care Services. Please see the attached Quarterly and Annual Report for further information.

Name of Program: Virginia Baptist Children's Home and Family Services (doing business as HopeTree Family Services)

Crystal Burgess presented the Quarterly and Annual reports for residential services. Please see the attached Quarterly and Annual Report for further information.

VII. Close Session

The public portion of the meeting was concluded at 7:48pm. The committee moved to go into executive session pursuant to VA Code 2.2.3711 (A)4 for the protection and privacy of individuals in personal matters not related to public business, namely for the purpose hearing from Brighton Gardens to review patient information pursuant to the regulations.

The Norfolk Regional LHRC members all so certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meetings requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session. Mrs. Lockwood made the motion to exit executive session and Ms. Packer seconded with all in favor. All so certified and there were no recommendations.

IX. Adjournment

The meeting was adjourned at 7:55pm.

Meeting Attendees

Genevieve King, Affinity Healthcare Group
LaBarbara Majette, Ultimate Care Services
Kevin Weaver, ER Lighthouse
Nyla Smith, New Beginnings Home Care
Tijuana Bell, Brighton Gardens
Sean Bell, Brighton Gardens
Jean Champan, Brighton Gardens
Patrice Matthews, Unison Mental Health, Peaceful Solutions Counseling Services
Gwen Proctor, Alliance of Community Provisions
Gregg Proctor, Alliance of Community Provisions
Delishia Williams, Positive Pathways
Doretha Selby-Diggs, Progressive Counseling Services
Angela Perry, Family and Youth Foundations Counseling Services
Alfreda Stallion, J. Emanuel LLC
Crystal Burgess, Virginia Baptist Children's Home and Family Services (HopeTree FS)

Submitted by: Crystal Burgess, LHRC Secretary